

Minutes of the Patient Participation Group (PPG) held at Lavant Road Surgery (LRS) on 13 February 2018 at 3.30pm

Present: Judi Chaddock (Chair); Robert Bijster; Jonathan Lamb; Helen Morris; Rosemary Hebblewaithe; Gillian Berry; Kim Philips; and potential new member John Wingate.

In Attendance: Tiffany Boulton; Lesley Kent for Items 5 and 6.

Judi welcomed a potential new member John Wingate.

1. Apologies for Absence: Caroline Matthews; Fiona Dobbs; Madeleine Keene. It was noted that Caroline has not attended for some time. Action: Tiffany.
2. Minutes of the Last Meeting: Item 5. Robert pointed out that he said he did not wish to continue attending the LCB Meeting. The Minutes were then agreed as a correct record.
3. Matters Arising: Item 8: Gillian said she thought “Care Navigator” was a cumbersome title. “Care Coordinator” was suggested but still a mouthful.
4. Treasurer’s Report: Fiona had advised that the balance was £1,925.60p.
5. Feedback from Chichester Local Community Board Meeting (LCB): Judi and Fiona had attended the last Meeting held on 18 January 2018 at Tangmere Health Centre representing LRS. The Terms of Reference are still being worked out as the Group is still forming and working out its role within the LCN structure. Lesley Kent attended and explained that Government had given money so that organisations and services would work together. Lesley went on to explain that a new project called MIAMI (Minor Injury Assessment and Minor Illness) will start on the 19th February and will be based at Cathedral Practice and the Selsey Practice. LRS will have 3 extra appointments from 4.30 – 8pm for minor illnesses each day on a Monday and Wednesday only. To access these appointments, patients will ring LRS and where if appropriate will be directed to an appointment at the MIAMI clinic whether it be at Cathedral Medical Group or at the Selsey Practice. Social Prescribing is another Project which will assist people with social problems which affect their health. The GP, Receptionist or patient may refer to voluntary organisations, benefits advice etc as appropriate. Fiona and Judi will continue to attend these meetings. The next will be held on 22 February.
6. LRS’s Policy on Flu Injections: Gillian had asked for this to be put on to the Agenda. She had read that there are two types of injection and wondered LRS had opted for in 2017 as she had received the flu vaccination then went down with the flu. Lesley Kent advised that the Practice had to order by 1 December for the following year and followed NHS Advice. In 2018, patients will get the more suitable vaccination; over 65’s will receive the Adjuvanted Trivalent and under 65’s will receive the Quadrivalent flu vaccination; children the Fluenz nasal spray. Flu vaccination clinics will be held as usual in September and October.

7. LRS's Policy on Fees & Finance: Judi referred to the leaflet available in Reception which lists fees for tropical vaccinations, insurance reports etc. Fees are to be paid up front.

8. LRS Update: Tiffany reported that a locum GP will be working on Tuesday and Thursday on a rolling 2 month basis to cover the Maternity Leave for Dr Frances Copeland. A new pharmacist is starting shortly. David Clark. Any comments on the Opening Hours should be directed to the Pharmacy. It is a separate business owned by the Partners. At Easter, the outside of the practice is scheduled to be painted but this could be subject to change, followed later in the year by the corridors and waiting room. There has been no news on the proposed extension.

9. Any Other Business: 1. Rosemary referred to the fact that she felt there should be barriers in front of the building as delivery vans often park very close. Action: Tiffany.

2. Gillian had received publicity from Pharmacy2U.co.uk/NHS which seemed to be publicity for a new business. It was pointed out that local chemists such Boots, Lloyds, etc all offer the same service. Langley House Surgery has a remote service.

10. Date and Time of the Next Meeting: The next Meeting will be held on Tuesday, 10th April at 3.30pm.

The Meeting closed at 4.55pm.