



**Minutes of the Patient Participation Group (PPG) held at Lavant Road Surgery (LRS) on 18 May 2017 at 3.30 pm**

**Present:** Judi Chaddock (Chair); Eileen Pankhurst; Robert Bijster; Gillian Berry; Jonathan Lamb; Helen Norris; Fiona Dobbs; Kim Phillips; Madeleine Keene.

**In Attendance:** Tiffany Boulton.

- 1. Apologies for Absence:** Caroline Matthews; Rosemary Hebblethwaite; Annie Weber.
- 2. Minutes of the Last Meeting:** These were accepted as a correct record.
- 3. Matters Arising: Item 3 and AOB:**

**Transformation & Development Fund:**

On 31 March, Simon Stevens, Chief Executive of the NHS, gave an interview on Radio 4 with Sarah Montague during which he stated that money was being given to GP Practices in order for them to expand over the next few years. Annie heard this, and emailed Tiffany and Judi. It was decided to write to Mr Stevens, rather than Mr Tyrie MP. The reply received earlier today was read out. Judi's original letter had been passed to Felicity Cox, NHS England whose reply stated that NHS Coastal West Sussex Clinical Commissioning Group (CCG) now commissions GP services and had submitted a further request for funding on behalf of Lavant Road Surgery and the three other GP Practices in Chichester. This second submission was different to the other plans originally submitted by Lavant Road Surgery and therefore NHS England was not in a position to allocate funding to us.

It was agreed that after our GPs had had a chance to see and discuss the letter received today further action could be contemplated. Judi and Helen will be attending the next PPG event in June and will have a chance discuss with the PPG members of the other Chichester practices (Parklands, Cathedral and Langley House) whether joint action by all of us might be the best approach.

**Action:** Tiffany/Judi/Helen.

**Focus Evening:**

Judi has arranged for a member of the Chichester Wellbeing Team to attend as a speaker in conjunction with the Consultant, Mr Carter, to cover any aspect required with regard to diet, weight management, drinking, and exercise. Tiffany has arranged to contact Mr Carter to ask him to give the Keynote Speech and to ask if he would like any other Team Members to speak on various aspects. It was suggested that equipment such as "Tanita Scales" might enable some health checks to be done by a nurse, and also that First Aider should be present for the duration of the evening. The Publicity for the last Focus Evening was excellent, and it was agreed that the same publications should be used i.e.

Chichester Observer, Chichester Post, Parish Magazines and free local magazines. Fliers and small posters would also be prepared for PPG members to distribute. Fiona had already prepared a useful sample draft flier.

**Action:** Tiffany/everyone.

**4. Update from Lavant Road Surgery:**

- a) Our new GP, Dr Frankie Copeland, has already taken on more new patients.
- b) Two new receptionists have been recruited and are being trained via a Government Initiative. Their job titles are being changed to Medical Receptionists (in hospitals, the title used is Medical Navigator). This means that our Reception team now numbers nine.
- c) A request has been received from Parklands Surgery to assist with the collation of data from PPG members about useful services to assist GPs. Tiffany will forward this request. Action: Tiffany/All.
- d) Appointments with Female GPs: Rosemary had brought this subject up but in her absence this item was deferred to the next Meeting.
- e) Summersdale Pharmacy Opening Hours: Madeleine had noted that the Pharmacy would no longer open on Saturdays after 1 April 2017. Tiffany explained that the Pharmacy is independent of the Surgery and that Madeleine should write to Dr Barnett with her concerns.

**Action:** Madeleine.

**5. Any Other Business:** None.

**6. Date and time of next meeting:** Thursday July 6 2017 at 3.30pm.

The Meeting closed at 5.15pm.